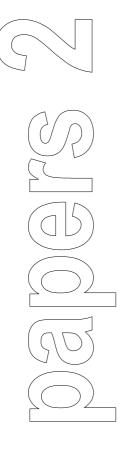
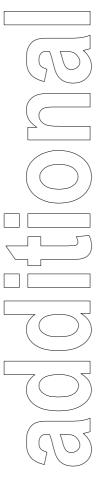
# **Public Document Pack**





# **Executive**

# Committee

Tue 21 Aug 2012 7.00 pm

Committee Room 2 Town Hall Redditch



# **Access to Information - Your Rights**

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or "exempt" information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business

- undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.

- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines "Key Decisions" unless the business would disclose confidential or "exempt" information.
- Unless otherwise stated, all items of business before the <u>Executive Committee</u> are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council's Website:

www.redditchbc.gov.uk

If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact

Denise Sunman

Committee Support Services

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# Welcome to today's meeting. Guidance for the Public

# Agenda Papers

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

#### Chair

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Committee Support Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

# Running Order

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

**Refreshments:** tea, coffee and water are normally available at meetings - please serve yourself.

## **Decisions**

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

## Members of the Public

Members of the public may, by prior arrangement, speak at meetings of the Council or its Committees. Specific procedures exist for Appeals Hearings or for meetings involving Licence or Planning Applications. For further information on this point, please speak to the Committee Support Officer.

# Special Arrangements

If you have any particular needs, please contact the Committee Support Officer.

Infra-red devices for the hearing impaired are available on request at the meeting. Other facilities may require prior arrangement.

## Further Information

If you require any further information, please contact the Committee Support Officer (see foot of page opposite).

# Fire/ Emergency instructions

If the alarm is sounded, please leave the building by the nearest available exit – these are clearly indicated within all the Committee Rooms.

If you discover a fire, inform a member of staff or operate the nearest alarm call point (wall mounted red rectangular box). In the event of the fire alarm sounding, leave the building immediately following the fire exit signs. Officers have been appointed with responsibility to ensure that all visitors are escorted from the building.

Do Not stop to collect personal belongings.

Do Not use lifts.

Do Not re-enter the building until told to do so.

The emergency
Assembly Area is on
Walter Stranz Square.



# **Executive**

21st August 2012 7.00 pm Committee Room 2 Town Hall

# Committee

5. Access for Disabled People Task Group

(Pages 97 - 102)

Councillor Andrew Fry, Councillor Alan Mason To receive the final report of the Access for Disabled People Task Group.

(The final report to be circulated following the meeting of the Overview and Scrutiny Committee on 14th August 2012.)

All Wards;



Tuesday, 14th August, 2012

Committee

# **MINUTES**

#### **Present:**

Councillor Juliet Brunner (Chair), Councillor Simon Chalk (Vice-Chair) and Councillors Andrew Brazier, David Bush, John Fisher, Andrew Fry, Pattie Hill, Gay Hopkins and Pat Witherspoon

### **Also Present:**

Councillros Alan Mason and Yvonne Smith

#### Officers:

L Hadley, T Kristunas, D Poole, J Staniland, A Scarce, M Stanley and A de Warr

## **Democratic Services Officers:**

J Bayley and M Craggs

# Minute 50, Relevant Minutes Extract

# ACCESS FOR DISABLED PEOPLE TASK GROUP - FINAL REPORT

On behalf of the review group, Councillors Andrew Fry and Alan Mason provided the Committee with a presentation which summarised the additional work that had been undertaken since initial report on the subject was considered by Members on 17th April 2012.

Members and Officers raised a number of points about the content of the review.

# Parking in the Former Covered Market Area:

Concern was expressed that there was a potential for pedestrian and vehicle conflict if the former covered market area was used for disabled parking and as a collection and delivery point by Dial-a-Ride vehicles.

Chair

Committee

Tuesday, 14th August, 2012

To minimise the risks to pedestrians to the group had suggested that Fountain's Passage could be closed. However, the Committee was advised that Fountain's Passage was used by staff in the Kingfisher Centre as a fire exit route. Closure of Fountain's Passage could, therefore, potentially create a fire safety hazard.

Members noted that there was the potential to develop commercial operations in the former covered market area, which was designated in existing planning policies for retail development. As part of this process it was noted that a portion of the £100,000 allocated by the Department for Communities and Local Government (DCLG) to the Redditch Town Centre Partnership could be used to support small business initiatives.

The group had considered the proposal and potential barriers in detail. However, Members were advised that additional consultation with representatives of the Fire Authority and local businesses would be useful prior to any decision being taken on the matter. Members therefore concluded that further review work should be undertaken on this subject by Officers.

# Collection and Delivery Points - Dial a Ride

Members expressed concern that Dial-a-Ride vehicles were not permitted to stop in disabled parking bays unless a Blue Badge could be displayed at the front of the vehicle. The general purpose of Dial-a-Ride vehicles, it was suggested, in terms of providing a service for people with mobility problems should be sufficient for a short stay car parking permit. However, Officers explained that a consistent approach had to be applied to the application of the parking rules in areas subject to the civil parking enforcement scheme and unfortunately Dial a Ride vehicles were not considered to be eligible.

### **Taxis**

Having heard that the Council's Taxi Licensing Committee had recently agreed that three inspection tests should be required for licensed taxi vehicles the group accepted that the relevant requirement within the recommendation should be increased from two tests to three.

### Tactile Signage

Officers suggested that funding for the installation of tactile signage in the town centre should be limited to Section 106 funding. The suggestion had been made that funding could also be derived from a new Community Infrastructure Levy (CIL) Charging Levy. However, as the arrangements for this levy remained to be clarified

Committee

Tuesday, 14th August, 2012

Members agreed to remove references to this fund from the final report.

# **Changing Places Toilet**

The Committee was advised that following publication of the group's draft report Members had learned that evidence provided by an expert witness on the subject of a changing places toilet, had subsequently proved to be incorrect. For this reason Members agreed to remove a recommendation that had referred to this facility.

# **RNIB React system**

The group had also been proposing that the RNIB React system, a signage system that could provide guidance to people who were blind or visually impaired, be activated in the Kingfisher Shopping Centre, as this system had been included in the original design of the centre. However, following publication of the report Members had been advised that appropriate maintenance process for the system and management arrangements remained to be clarified. For this reason it was agreed that further work was required to address the issue.

## Task Group – Chairing Arrangements

Concerns were expressed about the Council's current constitutional requirement that only members of the Overview and Scrutiny Committee could be allowed to Chair scrutiny reviews. This requirement had necessitated changes to the chairing arrangements for the review from May 2012 which had implications for the continuity of the exercise. For this reason it was suggested that the matter should be investigated further by the Constitutional Review Working Party.

# Concluding Remarks

The Chair thanked Members of the group for their hard work. The group had welcomed the opportunity to complete the review and it was hoped that Members' recommendations would improve the experience for disabled people visiting Redditch town centre.

## **RECOMMENDED** that

## **DISABLED PARKING**

 a user friendly version of the map (detailed in Appendix E of the main report) demonstrating the location of disabled parking spaces and Shopmobility in Redditch town centre

Committee

Tuesday, 14th August, 2012

should be produced and promoted on the Council's website, on the Redditch Matters e-magazine and on the Palace Theatre's website and should be promoted to local businesses to use;

- a) the contents of this map should be reviewed every twelve months to ensure that the information remains accurate:
- 2) Redditch Borough Council should work with the Redditch Town Centre Partnership, Worcestershire County Council's Highways Department and the Kingfisher Shopping Centre to introduce collection and delivery points in the town centre that could be used by vehicles transporting people with disabilities;

# **TAXI SERVICES**

- 3) taxi companies should be offered licences to operate adapted vehicles for a longer period of time than standard vehicles to incentivise taxi firms to increase the number of adapted vehicles in their fleets. The vehicles should be permitted to operate for these lengthier periods of time subject to passing the three inspection tests and the MOT that the Council's licensing regime requires for each vehicle;
- 4) taxi drivers should be offered disability awareness training, which would include information about manually assisting people with disabilities, by Redditch Borough Council;

## **BUSES**

5) Worcestershire County Council's Transport Department should work with local bus operators to apply for any future Better Buses Area Funding from the Department for Transport to finance the installation of audio-visual equipment on buses operating in Redditch Borough;

# **GENERAL RECOMMENDATIONS**

- a disability awareness session should be delivered as part of the Member Development Programme at Redditch Borough Council;
- 7) ward Members should be made aware that they can use their knowledge of the local community to assess the condition of the pavements and dropped kerbs located in

Committee

Tuesday, 14th August, 2012

- their wards and report their findings for the consideration of Worcestershire County Council's Highways Department and Redditch Borough Council's Environmental Services;
- 8) the Council's Planning Department should consider arranging for funding from Section 106 agreements to be allocated to the installation of tactile signage in the town centre for the use of people with sensory impairments;
- 9) Redditch Town Centre Partnership work with the Kingfisher Shopping Centre to introduce additional seating in the Kingfisher Shopping Centre, involving an investigation of the ergonomics of the seating provided;
- 10) Officers undertake further work into the following areas that should be reported for the consideration of the Overview and Scrutiny Committee and Executive Committee at a later date:
  - a) a review of the potential to install a canopy over the ramp access to Shopmobility;
  - b) a joint review in partnership with Apollo 2000 of the potential for the Council to undertake landscaping work in the company's car park in return for using the car park as a collection and delivery point for Dial a Ride vehicles;
  - a joint review with the Kingfisher Shopping Centre, concerning the potential activation of the RNIB React system in the centre; and
  - d) a review of the implications of introducing disabled parking spaces and a Dial a Ride collection and delivery point in the former covered market area, as detailed in Appendix E.

# **RESOLVED** that

- 1) the Overview and Scrutiny Committee should receive the following update reports in six months time:
  - a) an update concerning the support provided by Officers to the Redditch Disabled Access Group in relation to disability issues; and;
  - b) a report monitoring the implementation of the Group's recommendations; and

Tuesday, 14th August, 2012

Committee

2) the report be noted.

The Meeting commenced at 7.00 pm and closed at 9.05 pm